

Activity: Sample Interview Questions**Focus:** Interview Best Practices**Grade Range:** 8th**Time:** 45 minutes**INSTRUCTIONS**

1. Begin with slides 1-2 and introduce today's lesson on Interview Best Practices.
2. Present slide 3 and begin a discussion about how to prepare for an interview. Emphasize practicing responses to common interview questions and being confident in speaking about their qualifications.
3. Using slide 4 and 5, detail appropriate interview dress.
*Note: some students may struggle with this idea. Remind them that "appropriate" doesn't mean "expensive" or "fancy."
4. Display slide 6 to talk through the "During Interview Tips." Encourage students to review these tips prior to their first interview.
5. Explain the group activity on slide 7. If students are not already in groups, have them break into groups of 4-5 with at least 1 mentor paired with each group. Mentors will need 1 set of "Example Interview Questions." Throughout the activity, remind students of the "During Interview Tips" and provide feedback to student answers. Ask as many questions as time allows. (~15 minutes)
 - o Note: This activity, depending on your class, may be done one of three ways:
 - Students Interview Students (one student acts as the interviewer while the other interviewee then switch)
 - Students Interview Mentors (students act as the interviewer and mentors the interviewee)
 - Mentors Interview Students (mentors act the interviewer and students the interviewee)
6. Once the activity is completed, reconvene and proceed to slide 8 and 9 to discuss what to expect after an interview.
7. Continue to slide 10 to explain "Challenge #3." Their homework is to prepare for a Career Fair (print resumes, plan appropriate dress, 3-5 questions to ask their interviewers).
8. End Module 3 with slide 11 and have **ALL students present complete the survey using the link or QR code.**

SYNOPSIS

Students will be given insight to best practices for interviewing. Topics include:

- Interview preparation
- Appropriate dress
- Tips for during and post-interview

MATERIALS

- Module 3 Slide Deck
- "Example Interview Questions" [at least 1 copy per mentor]

TIPS

- During the group activity, try having students split into pairs and ask each other sample questions.
- Share personal experiences from past interview and/or from interviews you have conducted at your company.

EXAMPLE INTERVIEW QUESTIONS

- Tell me about yourself
- Why do you want this position?
- Tell me one of your strengths and one of your weaknesses.
- What would you do if you were running late to your shift?
- How would you handle conflict between yourself and someone you work with?
- What is something you have learned in school that will help you in this position?
- What is an accomplishment you feel proud about?
- Can you work on holidays, evenings, and/or weekends?
- Tell me about a problem you had recently and how you solved it.
- How would you describe your ability to work as a team member?
- Do you have any working experience? [This can include volunteer experience.]
- What is a goal you have for yourself to accomplish in the next 5 years?
- What is something that motivates you?